

Use of Images from the Defunct “Microsoft Office Images” Service

Scott Bradford: Off on a Tangent

<https://www.scottbradford.us/>

Summary

Images from the “Microsoft Office Images” service have been incorporated into *Scott Bradford: Off on a Tangent*. Their use is governed by the relevant licensing terms that were in effect at the time they were obtained.

Scott Bradford accessed the service and downloaded the images as a licensed user of *Microsoft Office 2008 for Mac*. The applicable terms are that product’s [Software License Terms](#), Microsoft’s [Service Agreement](#), and Microsoft’s policies on the [Use of Microsoft Copyrighted Content](#).

As described in those documents, Scott Bradford was authorized to access and use the “Microsoft Office Images” service, to “copy and use the media elements in projects and documents,” and to “distribute those documents and projects non-commercially” (i.e., not for direct sale).

The “Microsoft Office Images” service was discontinued in 2014 and the above-described documents are now difficult to find. The purpose of this document is to consolidate the relevant sections and provide links to available source material.

“Microsoft Office Images” Links:

[Last known direct link](#) | [“Wayback Machine” Link](#)

Relevant Excerpt From:

Microsoft Software License Terms

Office 2008 for Mac, Home & Student Edition

[Last known direct link](#) | ["Wayback Machine" Link](#)

These license terms are an agreement between Microsoft Corporation (or based on where you live, one of its affiliates) and you. Please read them. They apply to the software named above, which includes the media on which you received it, if any. The terms also apply to any Microsoft:

- updates,
- supplements,
- Internet-based services, and
- support services

for this software, unless other terms accompany those items. If so, those terms apply.

[...]

3. Additional Licensing Requirements and/or Use Rights.

b. **Media Elements and Templates.** You may copy and use images, clip art, animations, sounds, music, shapes, video clips and templates provided with the software and identified for such use in documents and projects that you create. You may distribute those documents and projects non-commercially. If you wish to use these media elements or templates for any other purpose, go to www.microsoft.com/permission to learn whether that use is allowed.

[...]

Relevant Excerpt From:

Microsoft Service Agreement

[Last known direct link](#) | ["Wayback Machine" Link](#)

Updated August 1, 2010

Effective August 31, 2010

[...]

17. Office.com...media elements and templates

If you use Microsoft Office.com or the Microsoft Office Web Apps, you may have access to media images, clip art, animations, sounds, music, video clips, templates, and other forms of content ("media elements") provided with the software available on Office.com or as part of a service associated with the software. You may copy and use the media elements in projects and documents. You may not: (i) sell, license, or distribute copies of the media elements by themselves or as a product if the primary value of the product is the media elements; (ii) grant your customers rights to further license or distribute the media elements; (iii) license or distribute for commercial purposes media elements that include the representation of identifiable individuals, governments, logos, trademarks, or emblems or use these types of images in ways that could imply an endorsement or association with your product, entity or activity; or (iv) create obscene works using the media elements. For more information, see the [Use of Microsoft Copyrighted Content](http://www.microsoft.com/permission) webpage (<http://www.microsoft.com/permission>).

[...]

Relevant Excerpt From:

Use of Microsoft Copyrighted Content

[Last known direct link](#) | [“Wayback Machine” Link](#)

Published: April 26, 2005

Updated: November 13, 2009

[...]

Clip Art and Sample Art

The End-User License Terms that accompany your software describe the permitted commercial uses of images, clip art, animations, sounds, music, shapes, video clips, and templates that accompanied the product. [Find End-User License Terms for Microsoft products.](#)

The [Clip Art and Media](#) gallery provides a compilation of artwork. See the [use terms](#) for the description of permitted uses. If those terms do not meet your needs, our Clip Art partners at [Office Online](#) provide a variety of images you can license directly.

[...]